



PEER REVIEW CHECKLIST

The parking lot is clean and the entry to the Club is inviting.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Front entrance is free of clutter and flyers are posted on the door.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Did a Club professional or youth greet you?	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
All members are greeted by name upon arrival at the Boys & Girls Club.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
All members have membership cards. These cards are used to gain entrance into the Club, gain the use of equipment and participate in various activities and programs.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Sign-in system in place for members.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Attendance is tracked.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Club has a membership tracking system.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Club hours of operation are posted.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Adult leadership (staff and volunteers) is clearly identifiable through badges, shirts or other clear system of identification.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Rooms and equipment are laid out in an orderly, logical fashion.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Program areas appear to be operating near capacity.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Schedules are posted for each program area by hour, day and week.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Members are recognized via bulletin boards, posters, announcements and signs posted on the walls.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Bulletin boards and wall space are used to promote programs.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Members are engaged in constructive programs and activities.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Interest-based and needs-based programs are offered each day.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
In addition to regularly scheduled activities and programs, there are opportunities to participate in informal, drop-in activities.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Programs and activities are designed to be fun and achieve desired outcomes (e.g., positive self-identity, skill development, teamwork, health, fitness, character development, education, etc.).	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
A variety of organized small-group and large-group opportunities take place for all groups.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Adult leadership is sufficient for the number of members served and the types of programs and activities being conducted.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Environment is positive and conducive to positive experiences for young people.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Youth development professionals are enthusiastic and engaged with members.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na

Youth development professionals speak to members constantly, using member names, recognizing successes, motivating, encouraging, sympathizing, etc.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Youth development professionals employ the principles of the youth development strategy as they talk and interact with young people at every opportunity.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Unacceptable behavior is dealt with using techniques that help members accept personal responsibility for their actions, lead to character development and include plans for changing their behavior. Rules are posted.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Effective skills for guiding, communicating with and correcting youth are used.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
There is an appropriate mix of members in attendance (boys, girls, teens, younger members, ethnic mix, etc.)	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Members have access to up-to-date computers.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
There is evidence that diversity and tolerance are stressed and valued.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
The Club is implementing the five programs that are part of the national strategic plan (Project Learn, Youth of the Year, Career Prep, Keystone Club, Torch Club).	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Flooring and carpets are clean, free of litter and debris.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Walls are clean and appear properly maintained (no cracks, peeling paint, loose or damaged wainscot or trim).	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Tables, chairs and other equipment are clean and in good repair.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Restrooms are clean and have necessary supplies.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Entrance and exit lights are well marked and working.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Emergency evacuation routes are posted.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Fire extinguishers are visible and fully charged.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Interior and exterior lighting is bright and provides good coverage.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Traffic areas are free from low-lying objects (boxes, loose tiles or rugs, objects on the ground, etc.) and sharp corners.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
First aid kit is available and appropriately stocked.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
Background and credentials of volunteers have been verified.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na
All emergency doors are free of obstructions during operating hours.	<input type="checkbox"/> yes <input type="checkbox"/> no <input type="checkbox"/> na

Brief Recommendations:

Club: _____

Date: _____

Address: _____

Reviewer: _____

Reviewer E-mail: _____